

Frederick County Ethics Commission
Minutes for the Public Meeting of Monday, November 5, 2012

Present: Hayden B. Duke, Chair
 Paula C. Bell, Vice-Chair
 Philip A. Dacey, Commission Member
 Harold Otis, Commission Member
 Jesse Goode, Jr., Commission Member
 Linda B. Thall, Senior Assistant County Attorney

Absent: E. Donald Foster, Alternate Commission Member

Mr. Duke called to order a meeting of the Frederick County Ethics Commission at 7:00 p.m. on November 5, 2012, in the Winchester Room on the 2nd floor of Winchester Hall, 12 East Church Street, Frederick, Maryland 21701.

Approval of the September 10, 2012 meeting minutes – A draft of the minutes was emailed to the Commission members before the meeting. There were no requests for changes.

MOTION: Ms. Bell made a motion to approve the minutes. Mr. Otis seconded the motion, which was approved unanimously.

Discussion of Commission procedures – Mr. Duke distributed a draft procedure for electing a Commission Chair and a Vice-Chair. Additional language on filling those positions when there is a mid-term vacancy was also discussed. Mr. Duke will email the text of the revised procedure to the members.

MOTION: Mr. Otis made a motion to adopt the procedure as amended. Ms. Bell seconded the motion, which was approved unanimously.

Decision to meet to perform an administrative function – The Commission members discussed the need to conduct an administrative function meeting. The subject matter of the administrative function meeting was a new complaint filed with the Commission.

MOTION: Ms. Bell made a motion to recess the public meeting to allow the Commission to perform an administrative function. Mr. Goode seconded the motion, which was approved unanimously.

Required information regarding the administrative function meeting – The Commission began its administrative function meeting at approximately 7:10 p.m. on November 5, 2012, in the Winchester Room on the 2nd floor of Winchester Hall, 12 East

Church Street, Frederick, Maryland 21701. Present for the meeting were Mr. Duke, Ms. Bell, Mr. Dacey, Mr. Goode, Mr. Otis and Ms. Thall. The Commission members discussed preliminary issues related to a new complaint.

Resumption of public meeting – The Commission resumed its public meeting at approximately 7:25 p.m.

Election of Commission Vice-Chair – The Commission decided to fill the newly created position of Vice-Chair.

MOTION: Mr. Dacey nominated Ms. Bell as the Commission Vice-Chair. Mr. Goode seconded the nomination, which was approved unanimously.

Adjournment

MOTION: Mr. Otis moved to adjourn the meeting. Ms. Bell seconded the motion, which was approved unanimously.

The Ethics Commission adjourned its meeting at 7:33 p.m.

/s/
Linda B. Thall, Senior Assistant County Attorney